

JOB DESCRIPTION

- Position: Junior Consultant – full-time role
- Location: Multiple client site & occasional home working, based from our office in Banbury
- Reports to: Director of Operations
- Package: Competitive salary, pension, 28 days holiday, flexible working, the chance to learn and grow and the opportunity to work with world class clients (e.g. King's College London)

SUMMARY

The LCMB team are growing!

We are looking for a recent graduate to support and help deliver LCMB projects to our clients. You will work closely with our more senior colleagues to offer clients advice and support to deliver their projects for them and enhance the performance of their buildings.

LCMB improves our customers building performance and productivity through consultancy, project management and hands-on-support that delivers:

- Improved staff wellbeing, performance and productivity
- Reduced costs, energy, consumption and carbon emissions
- Enhanced and boosted hard and soft FM performance
- Successful capital projects on time and on budget

As an active member of the team you will be required to work on existing and future contracted works for LCMB.

LCMB are experts in building performance and this role will offer a unique opportunity to enter the workplace, develop your own skills and learn from a world-class team of consultants. Our philosophy is to set up growth- and development plans for all our staff so that they can progress within the business.

KEY RESPONSIBILITIES

As Junior Consultant you will be expected to:

- Support the LCMB team to help deliver services, projects and solutions for existing and new customers
- Engage with our client organisations to understand their operations in detail and to assist with developing and delivering strategic, practical and innovative solutions for our clients
- Work alongside and support our senior consultants to carry out due diligence, technical assessments and operational modelling on behalf of our clients
- Act as a professional representative of both LCMB and our clients and protect their best interests both internally and with third parties

- Develop an easy-to-understand style to present project findings in credible and easily understood terms through formal and informal written reports and personal presentations
- Support the team who are acting as advisor to our clients to assist them with estate and property related project planning, strategy and delivery
- Assist with the development and implementation of key account strategies to improve our service and sales to existing customers
- Support the LCMB team with specific elements of bids and proposals for new work

The role will be based from our offices in Banbury with opportunities to work from home or our client's premises as each project requires.

WHAT WE ARE LOOKING FOR

The attributes, skills and qualifications you'll need for this role are:

- A degree that can be applied to facilities management, project management, M&E or energy management.
- An awareness of commercial, operations and/or consultancy operations related to the built environment, construction, maintenance and/or FM
- A strong drive and desire to make a big difference for customers as well as the energy and drive to deliver results and make things happen quickly
- An enquiring mind and an eagerness to learn and develop
- The ability to work well with a large cross-section of personalities and clients' personnel that range from board room to shop floor
- The desire to work flexibly and manage your own time in the most effective way to meet internal and external targets and deadlines
- The desire to learn how to understand customer problems, generate proposals and convert them into sales
- The desire to develop and demonstrate business insight(s) and engage existing and potential customers in partnership with our senior consultants and management team
- Excellent interpersonal, presentation and written skills
- You will be willing to become a member of a relevant industry body
- A desire to grow and advance with the growth of our business

TO APPLY

For further information about the company, please visit our website: www.lcmb.co.uk or for an informal chat about the role you can contact Rudi on 01295 722 823 or by email: rudi@lcmb.co.uk

To express an interest please forward your CV, with covering letter, details of your availability and expected package to Jo Hermon at jo@lcmb.co.uk. LCMB are keen to encourage a diverse workforce and would offer flexible working conditions to suit the right candidate.